

The Bronx Charter School for Children

Board Meeting Minutes

July 21, 2022

A meeting of the Board of Trustees (the “Board”) of The Bronx Charter School of Children was held virtually on July 21, 2022, at 4:34 pm.

The following members of the Board were present:

Denise Alexander (Ex-Officio, Executive Director), Bruce Greenwald, Paul Libretta, Jane Ehrenberg Rosen (chair), Hayden Chan, Maria Aveledo, and Larry Slous.

Absent were:

Joanne Carris. Mark A. Samuel, Sydney Blair, and Nicole Schmidt.

Guests included:

Candice Manzano (Director of Operations and Development). Anastasiya Rosenbaum (Director of Finance) and LaToya Williams

The meeting was called to order at 4:34 pm.

Executive Director Report

Presented by Denise Alexander. Our priority is focused on student enrollment and hiring staff. A taskforce has been assigned to review benefits and work life balance. Weekly meetings are conducted by the task force.

Academic Committee

Due to vacation, members the committee did not meet this month.

Finance Committee

Medical Changes for presentation to the staff on August 16 or 17. Overall rate increase is north of 13% for the three tiers of plans available to our employees. There are more than 60 employees enrolled in our Metro Medical Plan. As part of our deep gratitude to our employees we are offering to freeze contributions for another year.

The Board:

VOTED:

To approve Medical Plan at 4:48 pm.

Development Committee

Denise Alexander and Jane Rosen - LaToya Williams Introduction and Q & A

LaToya has been employed in the South Bronx with a small non-profit organization for six and a half years. Previously with a Shelter which works with homeless families for ten years and a graduate of CUNY SPS. Looking for a new opportunity to work in a school setting. Would use the first six months to understand the culture of TBSCS and meeting with staff, constituents and Board Members. The build a narrative and develop a plan of action. Review current funders, lost funders, lapse donors and how to re-engage their interest. She will build relationships with foundation partners, community, schools and help them understand the school. Most satisfying success, navigating government grants, ACS 3 year grant, worked with executive directors to procure funding. Her most difficult job was creating a proposal application around an RFP, creating a narrative to get a grant

The Board:

VOTED:

To approve any additions or corrections to Jun 16, 2022 minutes at 5:05 pm.

Facilities Committee

629 Courtlandt Lease and Term Sheet.

Lease negotiations completed and attorneys have signed off. Expect the new facilities will be available by August 2024, in the mean time we will continue with our current arrangements. There are certain capital costs beyond rent not included in the lease. These potential costs include a movable partition in the cafeteria, electrical work and FF&E (Furniture, Fixtures, and Equipment).

Letter of intent to repurpose current space of approximately 30,000 square feet of space with 18 class rooms to support Middle School. There will also be ample office and storage space in the new facility. Permitted use of space covers 6 – 8th grade and TBCSC will be tenant for 32 years from delivery. Security deposit tendered at contract. We will be required to hire another architect since we will no longer be able to retain our current one as Barone hired them. We will be supervising the landlord's construction.

The Board:

VOTED:

To approve the lease as we received by email and the resolutions been circulated at 5:25 pm.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:26 pm.

Respectfully submitted,

Hayden Chan, Secretary